

# *The Krystyna Lesiak Fund Travel Grant Application Form*

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All award applications will be reviewed by a Nomination Committee and the most meritorious candidates will be selected by the Nomination Committee for Krystyna Lesiak Fund Travel Award.

## **Eligibility for Awards**

To be eligible for The Krystyna Lesiak Fund (KLF) Travel Grant program, the potential award recipient must be:

- A Polish citizen or of Polish decent.
- Admitted to a graduate or post-graduate program in Poland or the United States of America, in chemical sciences related to medical research or chemical biology including but not limited to the areas of drug discovery (design, synthesis, bioorganic, medicinal chemistry) and development (biochemistry, pharmacology, toxicology).
- Not more than 5 years after receiving the doctorate, except for special circumstances. The Nominating Committee will give the first priority for approval to the young graduate and post-graduate students however a limited amount of funds is available to award to more experienced scientists under special circumstances. To be eligible an appropriate justification must be provided.
- Presenting a scientific work in a conference either in the form of a poster or an oral presentation, or has been invited to visit American scientific institutions to establish research collaboration.

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## **Submission Process and Documents**

All applicants must submit:

### ***For conference travel:***

- Filled and signed Travel Grant Application Form (pages 4-7).
- Most current CV with full list of publications (if applicable).
- A cover letter with a clear statement of past, current and future research plans.
- A copy of an abstract of the presentation/poster.
- A letter of support or endorsement from the applicant's advisor/professor/team leader/research director including an indication of the importance of the conference or event forum.
- A copy of the formal invitation to participate in the conference (or evidence of participation). An email/internet invitation will suffice for application but a formal invitation or notation in the final conference schedule will be required in post-conference report.

### ***For short visit to American scientific institutions to establish research collaboration:***

- Filled and signed Travel Grant Application Form (pages 4-7).
- Most current CV with full list of publications (if applicable).
- A cover letter with a clear statement of past, current and future research plans.
- A letter of support or endorsement from the applicant's advisor/professor/team leader/research director including an indication of the importance of the planned visit.
- A copy of the formal invitation to visit American scientific institution. An email/internet invitation will suffice for application but a formal invitation or notation will be required in post-visit report.

All documents should be submitted in electronic form (pdf or scanned images embedded inside .doc file container (MS Word 97-2003 format)).

Documents should be sent to KLF Nominating Committee using following e-mail address:

[travelgrants@klf.pahausa.org](mailto:travelgrants@klf.pahausa.org)

If you did not receive the acknowledgment e-mail after 48 h from your submission please contact KLF Nominating Committee using following e-mail address: [info@klf.pahausa.org](mailto:info@klf.pahausa.org)

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### **Post-Award Process**

Applicant must acknowledge The Krystyna Lesiak Fund's support on his poster/lecture.

Applicant must submit short – half page post-conference report together with copy of presented poster/lecture and copy of conference materials including:

- title page with conference name, date and location
- page with applicant abstract/tile of poster or presentation
- page from list of participants mentioning applicant name

The report should be submitted no later than six weeks after the conference.

In case of a short visit to American scientific institutions to establish research collaboration the candidate must provide a one page post-visit report to KLF Nominating Committee, six weeks after their visit has taken place.

For additional information and guidelines please visit KLF website: <http://klf.pahausa.org>

This form can be downloaded from followed addressee: <http://klf.pahausa.org/travel-grants/application-forms>

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**Applicant Information:**

First Name: .....

Middle Name: .....

Family Name: .....

Date of Birth: .....

Place of Birth: .....

Citizen of: .....

Profession/Occupation: .....

Job Title: .....

Employer / School Name: .....

Department: .....

Employer / School Address:

Street: .....

Province/State:.....

City: .....

Zip Code: .....

Country: .....

Phone: .....

Fax:.....

E-mail:.....

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Personal/Corresponding Address:

Street: .....

Province/State: .....

City: .....

Zip Code: .....

Country: .....

Phone: .....

Fax: .....

E-mail: .....

Highest Degree Earned: ..... Date: .....

Are You Student or Ph.D. Student? (Yes/No) .....

If Yes Please Specify Years Left to Graduate/Earn Degree: .....

**Please Provide The Following Information in Support of This Application:**

*In case of conference travel grant:*

1. Name of Conference: .....

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2. Date of Conference: .....

3. Conference Location: .....

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4. Has The Poster/Lecture Been Accepted? (Yes/No) .....

5. Will You Be Presenting Poster/Lecture at The Conference? (Yes/No) .....

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*In case of travel grant to visit American scientific institution:*

1. Name of institution: .....

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Address: .....

Street: .....

Province/State: .....

City: .....

Zip Code: .....

Country: .....

Phone: .....

Fax: .....

E-mail: .....

2. Name and Work Address of Principal Investigator/Group Leader You are Going to Visit

Name: .....

Address: .....

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Phone: .....

Fax: .....

E-mail: .....

3. Date and length of planned visit: .....

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Signature of Applicant: .....

Date: .....

Signature of Advisor/Group Leader: .....

Date: .....

Advisor/Group Leader Name: .....

Phone: .....

E-mail: .....

Signature of Department Chair: .....

Date: .....

Department Chair Name: .....

Phone: .....

E-mail: .....